

# Training course in Process management for the design of an Integrated Management System (IMS) in SMEs manufacturers of furniture and other habitat products.



Co-funded by the  
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**EASIMS**

Innovative Training Solution for implementing  
Integrated Management System (IMS) in SME

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# Project Summary

EASIMS is a project that aims to help companies in the furniture sector to set up and maintain an Integrated Management System (IMS) for Quality, Safety and Environment.



<https://easims.erasmus.site>



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# Project Objective and Aim

## OBJECTIVE

- To develop **innovative training tools** for the IMS Manager (Manager of the IMS – Integrated Management System) and thus facilitate the IMS design and implementation.

## AIM

- This innovative approach will enable SMEs to **implement a pragmatic management system** that will **bring efficiency** to the company and even meet **certification requirements**.





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# Project Course

**Joint  
curriculum**



6 modules  
30 units  
67 training pills



Software tool to maintain the Integrated  
Management System



E-learning platform available for free



Designed for SMEs of the furniture sector



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# Content of the course

## Module 0

- Process management (5 h)

## Module 1

- Plan (2 h 30 min)

## Module 2

- Provide resources (11 h)

## Module 3

- Produce (7 h)

## Module 4

- Check (6 h 30 min)

## Module 5

- Improve (3 h)



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## Module 0



### Process management (5 h)

- ✓ 0.1 Introduction to process management (1 h)
- ✓ 0.2 Processes identification (1 h)
- ✓ 0.3 Processes design (1 h)
- ✓ 0.4 Processes implementation (0.25 h)
- ✓ 0.5 Processes review (0.25 h)
- ✓ 0.6 Processes improvement (0.25 h)
- ✓ 0.7 Software tool to design IMS (1.25 h)





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## Module 1



### Plan (2 h 30 min)

- ✓ A1 Plan (1h)
- ✓ A11 Design Management System (0h)
- ✓ A12 Manage the Government (0h)
- ✓ A13 Plan the strategy (0.50 h)
- ✓ A14 Communicate the strategy (1 h)





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## Module 2



### Provide resources (11 h)

- ✓ A2 Provide resources (1 h)
- ✓ A21 Manage people (3.5 h)
- ✓ A22 Manage alliances (1.5 h)
- ✓ A23 Manage the economy and finances (0h)
- ✓ A24 Manage the infrastructures (3 h)
- ✓ A25 Manage technology and information (1.5 h)
- ✓ A26 Manage legal aspects (0.5 h)



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## Module 3



### Produce (7 h)

- ✓ A3 Produce (1 h)
- ✓ A31 Plan the operations (0.5 h)
- ✓ A32 Design & develop products (2 h)
- ✓ A33 Manage customers (2 h)
- ✓ A34 Produce (1 h)
- ✓ A35 Deliver the products (0.5h)



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## Module 4



## Check (6 h 30 min)

- ✓ A4 Check [1 h]
- ✓ A41 Measure [4 h]
- ✓ A42 Analyse [0.5h]
- ✓ A43 Inform [1 h]



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## Module 5



### Improve (3 h)

- ✓ A5 Improve [1 h]
- ✓ A51 Schedule improvement [0.5 h]
- ✓ A52 Manage the challenges [0.5h]
- ✓ A53 Manage the projects [1h]



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## Partnership members



**CENFIM**  
Coordinator & VET provider

Spain

[www.cenfirm.org](http://www.cenfirm.org)



**FCBA**

France

[www.fcba.fr](http://www.fcba.fr)



**DANMAR**

Poland

[www.danmar-computers.com.pl/en](http://www.danmar-computers.com.pl/en)



**MERONI**

Italy

[www.meroni.edu.it](http://www.meroni.edu.it)



**AMUBELA**

Spain

[www.amueblacooperacion.es](http://www.amueblacooperacion.es)



**URV**

Spain

[www.urv.cat/es](http://www.urv.cat/es)



**UEA**

Czech Republic

[www.ueanet.com](http://www.ueanet.com)



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## Contact



- ✓ [www.easims.erasmus.site](http://www.easims.erasmus.site)
- ✓ [Easims@cenfim.org](mailto:Easims@cenfim.org)
- ✓ For further information about the course:  
<https://easims.erasmus.site/contact/>



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